

**ROCKY POINT COMMUNITY ASSOCIATION
ANNUAL CALENDAR 2019
YEAR END 12/31**

<p><u>January</u> Mail Recruitment Notice Landscape Drive Through – 01/01/2019 Compliance Drive Through – 01/08/2019 Board Meeting – 01/15/2019 Appoint/Approve Inspector of Elections</p>	<p><u>July</u> Landscape Drive Through – 07/02/2019 Compliance Drive Through – 07/09/2019 Board Meeting – 07/16/2019</p>
<p><u>February</u> Request Bids for Reserve Study Mail Annual Meeting Notice Landscape Drive Through – 02/05/2019 Compliance Drive Through – 02/12/2019 Board Meeting – 02/19/2019</p>	<p><u>August</u> Accept Completed Reserve Study Prepare Budget Landscape Drive Through – 08/06/2019 Compliance Drive Through – 08/13/2019 Board Meeting – 08/20/2019</p>
<p><u>March</u> Deadline to File Tax Returns/Accept Audit Annual Meeting Landscape Drive Through – 03/05/2019 Compliance Drive Through – 03/12/2019 Board Meeting – 03/19/2019</p>	<p><u>September</u> Approve Budget Request Bids for Audit/Tax Returns Landscape Drive Through – 09/03/2019 Compliance Drive Through – 09/10/2019 Board Meeting – 09/17/2019</p>
<p><u>April</u> Mail Audit to Owners Accept Bids for Reserve Study Include Transfer of Prior Years Surplus on Agenda Landscape Drive Through – 04/02/2019 Compliance Drive Through – 04/09/2019 Board Meeting – 04/16/2019</p>	<p><u>October</u> Landscape Drive Through – 10/01/2019 Compliance Drive Through – 10/08/2019 Board Meeting – 10/15/2019 Accept Bids for Audit/Tax Returns</p>
<p><u>May</u> Landscape Drive Through – 05/07/2019 Compliance Drive Through – 05/14/2019 Board Meeting – 05/21/2019</p>	<p><u>November</u> Mail Budget Landscape Drive Through – 11/05/2019 Compliance Drive Through – 11/12/2019 Board Meeting – 11/19/2019</p>
<p><u>June</u> Place Budget Worksheet on Agenda Landscape Drive Through – 06/04/2019 Compliance Drive Through – 06/11/2019 Board Meeting – 06/18/2019</p>	<p><u>December</u> Obtain Proposal for Inspector of Elections Landscape Drive Through -12/03/2019 Compliance Drive Through – 12/10/2019 No Board Meeting</p>